



*Grounded in the intersection of faith and learning,
Oak Hall Episcopal School is dedicated to developing each student's fullest potential.*

JOB DESCRIPTION

ART TEACHER (Part-Time 1/3)

Oak Hall Episcopal School (OHES) seeks a suitably qualified part-time (1/3) Art teacher for the 2025-2026 school year. The position commences August 4, 2025.

The ideal candidate will be an experienced classroom art teacher who will bring his/her understanding of pedagogy and classroom management to this role. It is crucial that the Art Teacher is flexible, organized, and a “team player”, and someone who is always looking for ways to provide opportunities for children to grow academically, spiritually, socially, physically, and emotionally.

The Position

This is a part-time (currently 1/3) position. In previous years, art classes have taken place on Tuesday – Thursday afternoons. Kindergarten – Fifth Grades each receive a weekly art lesson, and a three lesson per week elective is offered to Middle School students.

The Responsibilities Include:

- Support the School's mission and Episcopal identity;
- Create a supportive education environment;
- Differentiate instruction for various grades and where appropriate, individuals;
- Engage students in the creative experience;
- Set up and ensure clean up;
- Teach students a variety of methods and approaches to learning the concepts and skills of art fundamentals; and,
- Where possible, display art works, including at the Goddard Elementary and Middle School Art Shows.

Additional Responsibilities Include:

- Ensure appropriate and available technology is integrated into the art curriculum;
- Assist in providing information for any art specific grant applications;
- Attend faculty meetings as scheduled;
- Attend mandatory School functions;
- Attend professional development workshops and trainings; and,
- Any other duties as assigned by the Headmaster.

There is also the potential for the successful candidate to teach Owl University (afterschool program) sessions. This attracts additional remuneration.

Requirements:

- Bachelor's degree (master's preferred) in a relevant field of art and/or education, or relevant State certification;
- Classroom teaching experience;
- Ability to organize time and prioritize tasks;
- Strong interpersonal and written/verbal communication skills;
- Computer proficiency;
- Genuine affinity for working with children and families in an educational setting; and,
- Sense of humor.

The successful candidate will be required to pass a background check and complete the school modules of the Safe Church program, and CPR/AED training.

About Oak Hall Episcopal School:

Oak Hall Episcopal School, accredited by the Southwestern Association of Episcopal Schools and recognized by the Oklahoma State Department of Education, is located in Ardmore, Oklahoma. Currently, OHES enrolls 170 students, Preschool through the Eighth Grade.

Founded in 1977, the School affiliated with the Episcopal Diocese of Oklahoma in 1990, and moved to its present, purpose-built location in 1996. OHES offers a full curriculum of subjects, religious education classes and daily Chapel. Classroom work is augmented by a variety of afterschool sports, arts, and special interest activities. All classes take place in a safe, nurturing, and joyful learning environment.

Questions:

Please contact the Headmaster, Ken Willy, by phone: (580) 226-2341 or by e-mail: ken.willy@oakhallschool.com with questions about this position and/or to learn more about Oak Hall Episcopal School.

Applications:

In order to apply, please e-mail the Headmaster ken.willy@oakhallschool.com:

- A cover letter which outlines why you are interested in this position;
- Resume; and,
- The details of at least three professional references.

Oak Hall Episcopal School – Where Every Student is Nurtured, Known, and Loved!